

## Salem State University

### Student Worker Confidentiality Agreement

I, \_\_\_\_\_, understand that, due to the nature of my work at Salem State University, I may be exposed to information of a confidential and sensitive nature. In signing this agreement, I agree to use discretion concerning the information to which I am privy and understand that this information will be kept confidential and used *only* within the confines of the office I work in. A copy of this will be held in my official personnel file in the Student Employment Office & Human Resources and Equal Opportunity as evidence that I agree to comply with the terms of this agreement. I understand that any breach of this agreement may result in my termination.

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(Signature and date)